



Government of West Bengal
Technical Education, Training & Skill Development Department
'Karigari Bhawan', 3rd Floor, B/7, Action Area – III,
New Town, Rajarhat, Kolkata – 700 160

No. I/551801/2024

Date: 29.08.2024

NOTIFICATION

Sub: *Nomination of "Area Nodal Officers" & "Supervisors" for inspecting & supervising the Government, PPP and Private Institutions (Polytechnic/ITI/VTCs/STTs etc) under the administrative control of this Department, on behalf of the TET&SD Department and its Directorates & Councils.*

The undersigned is directed by the order of the Governor to state that the Governor is pleased to nominate the 10 (Ten) senior officers of this Department as "Supervisor" for monitoring various activities of the Department being implemented through different channels and the ANOs as indicated against each of their name, mentioned in Annexure-I.

The undersigned is further directed to state that in partial modification of the earlier order no. I/371764/2023 dated 02/03/2023, the Governor has been pleased to nominate the officers as mentioned in Annexure-II as attached herewith, to act as "Area Nodal Officers" for inspecting & supervising the Government, PPP and Private Institutions (Polytechnic/ITI/VTCs/STTs/PBSSD Training Centres etc) under the administrative control of this Department, on behalf of the TET&SD Department.

The Role & responsibilities of the "Supervisors" and the "Area Nodal Officers" are stated below:

"Supervisors"

1. All reports of the ANOs have to be sent to the concerned Supervisors.
2. Supervisors are requested to analyse the reports submitted by the ANOs of their respective areas and recommend action points to the Directorate, parastatals and the Department regarding areas of concern and corrective measures thereof or best practices and probable replication of the same.
3. Supervisors will undertake field inspections of institutions under this Department for at least two days in a month.
4. They will liaise with ADM (Skills), District TET&SD officers, DMPUs & District level officers of other line Departments for implementation of different projects/skill interventions.
5. They may converge their visits to the districts so that they may also participate in various programmes of this Department like Skill competitions, Job fairs, Student outreach programmes, IEC activities, Industry outreach for apprenticeship etc during their visits to the concerned districts.
6. Any other duties as assigned by the competent authority from time to time.

"Area Nodal Officers" (ANOs)

1. The Area Nodal Officers of the concerned area are to do field inspections along with district representative once in a month.

2. They will visit at least one polytechnic, one ITI and at least two VTC and two PBSSD approved training centres in a single visit. The scheduling of visit should be such that all the polytechnics and ITIs are visited at least twice in a year.

3. Check the teaching Learning infrastructure, resources etc of the various institutions running under this Department.

4. Participate in the meetings of GB/IMC of the institutes.

5. If the ANOs find anything of concern, the matter shall be immediately reported to the respective supervisor of the area and head of the concerned directorate /parastatals.

6. An app based portal will be launched soon for gathering all the information of all the verticals, in form of Inspection/review report etc. Till such time, ANOs are to prepare and submit the inspection report in the prescribed format as attached herewith in Annexure-III (Polytechnic), Annexure-IV (ITI), Annexure-V (VTC) & Annexure-VI (PBSSD) to their respective supervisor.

7a. The ANOs will cause the respective HOIs/TPs to fill up the form and submit the hard copy to the ANOs. ANOs will take the filled form as submitted by HOIs during inspection and submit their report/observation in space provided along side.

7b. The Hols will also submit "Action Taken Report" and progress made over previous period which will be verified by the ANOs during second inspection.

8. Any other duties as assigned by the competent Authority from time to time.

The "need based logistics & mobility support" for the Supervisors & ANOs within the District for the aforesaid purpose is to be arranged by the concerned DPMUs for facilitating the inspection of the institutions.

This notification is issued with the approval of the competent authority in this Department for the interest of the public service.

All concerned are being informed accordingly.

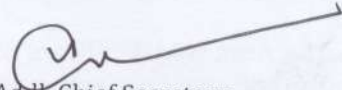

Addl. Chief Secretary
to the Govt. of West Bengal

No. I/551801/2024/1(13)

Date: 29.08.2024

Copy forwarded for information and necessary action to:-

1. The Senior Special Secretary, TET&SD Department.
2. The Special Secretary, TET&SD Department.
3. The OSD to HMOS(IC), TET&SD Department.
4. The Addl. Secretary, TET&SD Department.
5. The Financial Advisor, TET&SD Department.
6. The PD, PBSSD with a request to inform all the concerned DPMUs for arranging logistics support for ANOs & supervisors as and when required for the aforesaid purpose.
7. OSD(SM), TET&SD Department.
8. The Sr. Deputy Secretary, TET&SD Department.
9. Director, DTET/DVET/DIT with a request to inform the ANOs under their administrative control to take necessary actions accordingly.
10. The PPS to the Addl. Chief Secretary, TET&SD Department.
11. The Principal/PIC/ADIT/Superintendent-Polytechnic/ITI/ITC.....
12. Sri/Smt.....
13. Guard File for record.


Addl. Chief Secretary
to the Govt. of West Bengal

Annexure-I:

Sl. No	Name of the officers	Designation of Officers	Inspecting & Supervising Area	
1	Smt. Joyoshi Das Gupta	Sr. Special Secretary	Howrah	Kolkata
2	Smt. Dawa Lhamu Sherpa (Nee Phinjo)	Special Secretary	Kalimpong, Darjeeling	CoochBihar, Alipur Duar, Jalpaiguri,
3	Sri Nitish Kumar Das	Additional Secretary	Purulia	Purba Midnapore
4	Sri Mrinal Kanti Biswas	Finance Advisor, TET&SD	North 24 Parganas	Nadia
5	Smt. Saequa Monazza	OSD ,TET&SD	Malda	Uttar Dinajpur
6	Smt. Maitree Chakraborty	Sr. Dy. Secretary	Dakshin Dinajpur	Birbhum
7	Sri Jayanta Banerjee	Director, DTE&T	Murshidabad	Purba Bardhaman
8	Sri Arup Kumar Majee	Director, DVET	Bankura	South 24 Parganas
9	Sri Bappaditya Halder	Director, DIT	Hooghly	Paschim Burdawan
10	Sri Subrato Sarkar	CAO, WBSCTVESD	Paschim Midnapore	Jhargram

Annexure-II

District Name	Total Polytechnics	Total ITIs	Sub-Division Name	Officer representing Headquarters	District Representative
a	b	c	d	e	f
ALIPURDUAR	1 (Govt. 1)	2 (Govt. – 1, PTP – 1)	ALIPURDUAR SADAR	JDIT, R.O. Siliguri	Principal/PIC, Alipurduar (Damanpur) Govt. Polytechnic
BANKURA	1 (Govt. – 1)	8 (Govt. - 1, Pvt. – 7)	BANKURA SADAR	Dr. Santanu Chakraborty, Deputy Director, DVET	Principal/PIC, K.G. Engg. Institute, Bishnupur
	3 (Govt. – 1, Pvt. – 2)	4 (PTP -1, Pvt. – 3)	BISHNUPUR	Malay Saha, DDIT, R.O. Durgapur	Principal, ITI Chatna
	1 (Govt. – 1,)	6 (Govt. – 1, Pvt. – 1, PTP – 4)	KHATRA		
PURBA BARDHAMAN	3 (Govt. -1, Pvt. -2)	7 (PTP – 2, Pvt. – 5)	BARDHAMAN SADAR NORTH (Mangalkote, Galsi-I, Galsi – II, Ausgram – I, Ausgram – II)	Dhruba Saha, ADIT, HQ	Principal/PIC, MBC Institute of Engg. & Technology

	1 (Pvt. – 1)	7 (Govt. – 1, Pvt. 6)	BARDHAMAN SADAR NORTH (Burdwan – I, Burdwan – II, Bhatar)	Dr. Ambarish Datta, OSD, WBSCTVESD	Principal/PIC, Kalna Polytechnic
	1 (Govt. -1)	4 (Govt. – 1, Pvt. – 3)	BARDHAMAN SADAR SOUTH	Alamgir Hossain, Asst. Director, DTET, HQ	
	1 (Govt. – 1)	2 (PTP – 2)	KALNA	Santanu Chowdhury, ADIT, HQ	
	1 (Govt. -1)	2 (PTP -1, Pvt. – 1)	KATWA		
PASCHIM BARDHAMAN	5 (Govt. – 4, Pvt. – 1)	9 (Govt. – 4, Pvt. – 5)	ASANSOL SADAR	Pritha Nayak, OSD, PBSSD	Principal/PIC, Kanyapur Polytechnic
	8 (Pvt. -8)	2 (Pvt. – 2)	DURGAPUR (Durgapur, Pandabeswar)	Sanjib Mondal, DDIT, HQ	Principal/PIC, Asansol Polytechnic
	9 (Pvt. – 9)	5 (Pvt. – 5)	DURGAPUR (Kanksa)	Biswanath Mukherjee, ADIT, HQ	Principal, ITI Durgapur
BIRBHUM	2 (Pvt. – 2)	7 (PTP – 2, Pvt. – 5)	BOLPUR	Md. Sariful Hasan, ADIT, HQ	Principal/PIC, SRSV Suri Govt. Polytechnic
	4 (Govt. – 3, Pvt. – 1)	3 (PTP- 2, Pvt. – 1)	RAMPURHAT		Principal/PIC, Murarai Govt. Polytechnic
	6 (Govt. – 1, Pvt. – 5)	5 (Govt. – 1, PTP – 2, Pvt. – 2)	SURI SADAR	Santosh Dey, JDIT, HQ	Principal/PIC, SRSV Suri Govt. Polytechnic
COOCHBEHAR	1 (Govt. – 1)	1 (Govt. – 1)	COOCHBEHAR SADAR	Kamalesh Chandra Pal, DDIT, R.O. Siliguri	Principal/PIC, Tufanganj Polytechnic
	0	1 (PTP – 1)	DINHATA		
	1 (Govt. – 1)	1 (PTP – 1)	MATHABHANGA		
	0	1 (PTP – 1)	MEKHLIGANJ		
	1 (Govt. – 1)	1 (Govt. – 1)	TUFANGANJ		
DAKSHIN DINAJPUR	1 (Govt. – 1)	4 (Govt. – 1, PTP – 3)	BALURGHAT	Goutam Bhowmick, DDIT, R.O. Siliguri	Principal/PIC, Hili Polytechnic
	1 (Govt. – 1)	3 (PTP – 3)	GANGARAMPUR		
DARJEELING	0	0	DARJEELING SADAR	Goutam Bhowmick, DDIT Regional Office Siliguri	Principal/PIC, Siliguri Govt. Polytechnic
	1 (Govt. – 1)	1 (Govt. – 1)	KURSEONG		
	1 (Govt. – 1)	0	MIRIK		

	2 (Govt. – 1, Pvt. - 1)	2 (Pvt. – 2)	SILIGURI		
KALIMPONG	1 (Govt. – 1)	1 (Govt. – 1)	KALIMPONG		Principal/PIC, Kalimpong Polytechnic
HOOGHLY			ARAMBAGH	Asit Baran Kundu, DDIT, HQ	Principal/PIC, Hooghly Instt of Technology
	2 (Govt. – 1, Pvt. – 1)	1 (Pvt. – 1)	CHANDANNAGAR		
	5 (Govt. – 2, Pvt. – 3)	7 (Govt. – 3, Pvt. – 4)	CHINSURA (Chinsura – Mogra, Balagarh)	Uday Kumar Saha, Addl. Director, DTET, HQ	Principal/PIC, West Bengal Survey Institute, Bandel
	6 (Pvt.- 6)	4 (PTP – 1, Pvt. – 3)	CHINSURA (Dhaniakhali, Polba- Dadpur, Pandua)	Surojit Mandal, Addl DIT, HQ	
	0	1 (PTP – 1)	SERAMPORE		
HOWRAH	3 (Govt. – 1, Pvt. – 2)	6 (Govt. – 2, Pvt. – 4)	HOWRAH SADAR	Sudipta Mondal, OSD, DTET	Principal/PIC, Engineering Instt for Junior Executives
	3 (Pvt. – 3)	3 (PTP – 3)	ULUBERIA	Shankha Mishra, ADIT, HQ	
JALPAIGURI	4 (Govt. – 3, Pvt. – 1)	6 (Govt. – 3, PTP – 2, Pvt. – 1)	JALPAIGURI SADAR	Sankha Mallick, Deputy Director, DTET	Principal/PIC, Jalpaiguri Polytechnic
	0	1 (PTP – 1)	MAL		
MALDA	1 (Govt. – 1)	1 (PTP – 1)	CHANCHAL	Avik Golui, OSD, TETSD	Principal/PIC, Malda Polytechnic
	2 (Govt. – 2)	3 (Govt. – 1, PTP -2)	MALDA SADAR		
MURSHIDABAD	2 (Govt. – 1, Pvt. – 1)	5 (Govt. – 1, Pvt. – 4)	BERHAMPORE	Anirban Nag, ADIT, HQ	Principal/PIC, Murshidabad Polytechnic
	7 (Govt. – 1, Pvt. – 6)	1 (PTP – 1)	DOMKAL		
	3 (Govt. – 1, Pvt. – 2)	3 (PTP – 3)	JANGIPUR	Animesh Mondal, OSD, DTET	Principal, ITI Berhampore
	0	2 (Pvt. – 2)	KANDI	Subhadeep Dey, OSD	
	3 (Pvt. – 3)	0	LALBAGH	WBSC TVESD	
NADIA	4 (Govt. – 2), Pvt. – 2)	11 (Govt. – 1, PTP – 3, Pvt. – 7)	KRISHNANAGAR SADAR	Subhankar Mallick, ADIT, HQ	Principal/PIC, BPC Institute of Technology
	3 (Govt. – 1, Pvt. – 2)	3 (Govt. – 1, Pvt. – 2)	KALYANI	Sourav Fouzdar, OSD, PBSSD	Principal/PIC, Gayeshpur Polytechnic
	1 (Govt. – 1)	4 (Govt. – 1, PTP – 1, Pvt. -2)	RANAGHAT	Sandip Mahajan, OSD, PBSSD	

	1 (Govt. -1)	1 (PTP -1)	TEHATTA		
NORTH 24 PARGANAS	1 (Govt. -1)	3 (PTP -2, Pvt. -1)	BANGAON	Rajib Banerjee, OSD, DTET	Principal/PIC, Basirhat Govt Polytechnic
	3 (Pvt. -3)	5 (Govt. -1, PTP -1, Pvt. -3)	BARASAT SADAR (BARASAT - I)	Prasanta Adhikari, DDIT, HQ	
	7 (Govt. -1, Pvt. -6)	4 (Govt. -1, PTP -1, Pvt. -3)	BARASAT SADAR (BARASAT - II, Amdanga, Deganga, Habra - I, Habra - II)	Dr. Subhendu Naskar, WBSCTVESD	
	6 (Govt. -2, Pvt. -4)	9 (Govt. -3, Pvt. -6)	BARRACKPORE (Barrackpore - II)	Minakshi Mazumdar, OSD, WBSCTVESD	Principal, ITI- Chhotojagulia
	3 (Pvt. -3)	3 (PTP -1, Pvt. -2)	BARRACKPORE (Barrackpore - I)	Sutapa Biswas, Deputy Director, DVET	
	1 (Govt. -1)	1 (PTP -1)	BASIRHAT	Sufal Mondal, ADIT, HQ	
JHARGRAM	2 (Govt. -2)	6 (Govt. -2, PTP -3, Pvt. -1)	JHARGRAM	Asim Manna, OSD, DTET	Principal/PIC, ICV Polytechnic
PASCHIM MEDINIPUR	2 (Govt. -1, Pvt. -1)	2 (PTP -1, Pvt. -1)	GHATAL	Dr. Udayan Gautam, OSD, TETSD	Principal/PIC, Sidhu Kanhu Birsha Polytechnic, Keshiary
	3 (Govt. -1, Pvt. -2)	9 (Govt. -1, PTP -1, Pvt. -7)	KHARAGPUR		
	2 (Govt. -1, Pvt. -1)	6 (Govt. -1, PTP-3, Pvt. -2)	MEDINIPUR SADAR	JDIT, R.O. Durgapur	Principal/PIC, Ghatal Polytechnic
PURBA MEDINIPUR	1 (Govt. -1)	3 (PTP -1, Pvt. -2)	CONTAI	Sudipta Basu, OSD, DVET	Principal/PIC, Kolaghat Govt. Polytechnic
	0	2 (Pvt. -2)	EGRA		
	2 (Govt. -1, Pvt. -1)	6 (Govt. -1, Pvt. -5)	HALDIA	Becharam Ghosh, DDIT, HQ	Principal, ITI Haldia
	1 (Govt. -1)	3 (Pvt. -3)	TAMLUK		
PURULIA	1 (Govt. -1)	0	JHALDA	Partha Sarathi Pandit, OSD,	Principal/PIC, Purulia Polytechnic

	1 (Govt. – 1)	6 (Govt. - 1, Pvt. – 5)	RAGHUNATHPUR	WBSCTVESD	
	1 (Govt. – 1)	0	MANBAZAR	Akbar Mustafiz Alam, OSD, PBSSD	Principal, ITI Purulia
	1 (Govt. – 1)	7 (Govt. - 1, PTP – 3, Pvt. – 3)	PURULIA SADAR		
SOUTH 24 PARGANAS	7 (Govt. – 1, Pvt. – 6)	8 (Govt. - 1, PTP – 1, Pvt. – 6)	BARUIPUR	Swapna Halder, Dy. Director, DTET	Principal/PIC, Baruipur Govt Polytechnic
	4 (Govt. – 1, Pvt. – 3)	2 (Govt. – 1, Pvt. – 1)	ALIPORE SADAR	Dr. Sanghamitra Pradhan, JD, DTET	
	1 (Govt. – 1)	4 (Govt. – 1,PTP – 3)	CANNING		
	0	3 (PTP-2, Pvt. -1)	KAKDWIP	Pinaki Pal, AO VE, WBSCTVESD	Principal, ITI Amtala
	1 (Govt. – 1)	5 (PTP – 4, Pvt. – 1)	DIAMOND HARBOUR	Subrata Kumar Das, JDIT	
UTTAR DINAJPUR	2 (Govt. – 2)	3 (Govt. – 2, PTP – 1)	RAIGANJ	Kamalesh Chandra Pal,DDIT Regional Office Siliguri	Principal, ITI Raiganj
	1(Govt. -1)	3 (PTP – 3)	ISLAMPUR		
KOLKATA	4 (Govt. – 4)	3 (Govt. - 1, Pvt. – 2)	KOLKATA (North, Central, Port, East, East Suburban, South Police Divisions)	Dipankar Chakraborty, OSD, PBSSD	DDIT, ITI-Tollygunge
	4 (Govt. – 4)	4 (Govt. – 3, Pvt. – 1)	KOLKATA (South West, South East, South Subarban Police Divisions)	Anshuman Das, DNO, PBSSD & ADIT, HQ	Principal/PIC, Birla Instt of Technology