

West Bengal State Council for Vocational Training
2nd Floor, Karigari Bhawan (Room No. 211), B/7, Action Area-III,
Rajarhat, New Town, Kolkata-700160

:: NOTICE ::

Applications are invited for recruitment to the following posts in the West Bengal State Council for Vocational Training:—

Name of Post	Educational Qualifications	Experience	Maximum Age	Remuneration
Contractual Consultant (01)	Graduate (Higher Qualification will be an added advantage)	Minimum 03 Years in the areas of Office Administration, Establishment, Legal Matters etc. preferably in a Govt. office/reputed organization	40 Years as on the date of the Application	Maximum Rs. 40,000/- per month (Consolidated) [Negotiable]
Contractual Assistant (01)	Madhyamik/H.S.	Minimum 02 Years experience preferably in a Govt. office. Retired employees may also apply	35 Years as on the date of the Application. For retired employees — maximum 65 Years.	Consolidated remuneration as per the G.O. 1033-F(P2) dated 08-02-2019
Contractual D.E.O. cum Assistant (01)	B.Com with Certificate in Computer Applications/TALLY	Minimum 03 Years experience in computer oriented work and should be proficient in MS-Word/Excel with expertise on TALLY platform	35 Years as on the date of the Application.	Maximum Rs. 20,000/- per month (Consolidated) [Negotiable]
Contractual Group-‘D’ (02)	Minimum Class VIII passed.	Preference will be given to the candidates who have worked in Govt. offices atleast for One (01) Year	50 Years as on the date of the Application.	Consolidated remuneration as per the G.O. 1033-F(P2) dated 08-02-2019

The engagement for all the above mentioned posts will be purely **temporary, initially for a period of One (01) Year** on **Contractual** basis which may be extended at the discretion of the Authority.

Applications in Plain Paper along with Bio-Data and Photograph (Passport size) of the candidate should be sent to the Secretary, West Bengal State Council For Vocational Training, in the above mentioned address in a **Sealed Envelope** superscribing the Post applied for by Post/Hand. Copies of Certificates/Testimonials (self attested) should be enclosed with the Applications.

Last Date of Application 28-02-2020.


Secretary,
WBSCVT